

## **TERMS & CONDITIONS OF HIRE**

### **PAYMENT / CHARGES**

Hire charges will be for periods of 3 days or one week (7 days) or multiples, including bank holidays, unless otherwise agreed.

Failure to return within the agreed time will result in an additional charge equal to daily rate of hire.

A non refundable deposit of 20% of the order will be required upon confirmation.

Full Payment is required 14 days before day of delivery by Cheque, Cash or bank transfer unless an account arrangement has been made, Interest will be charged for on overdue accounts.

All items must be returned undamaged and in the packing cases provided, Return Dirty cleaning charge is included. History has taught us that self-wash up does not comply with our levels of hygiene.

The hirer will be charged the replacement cost for missing or damaged items.

Any shortages on delivery/collection must be notified immediately; otherwise a charge will be made to the customer. The hirer will be notified of losses/ breakage's and an invoice issued for the replacement cost.

SIMS CATERING HIRE shall make every effort to supply the hired items requested, but it reserves the right to provide similar items.

### **DELIVERY & COLLECTION**

Delivery and collection is available, prices on request.

All deliveries to be arranged with the office, collections during unit hours 9.00 to 3.00 Monday to Friday, Saturday by arrangement.

The charge covers delivery/collection to ground floor sites, and within a short distance from the delivery vehicle, we reserve the right to adjust the charges should delivery be deemed difficult or unreasonable.

Returns must be available at appointed time and date for collection. All equipment should be placed in their respective containers.

Deliveries to third parties or unoccupied premises are made entirely at hirer's risk.

### **INSURANCE**

It is the hirer's responsibility to ensure that the hired items are fully covered by their insurance with regard to loss, theft, damage and public liability risk etc.

The hirer is responsible for the safe keeping of hired items from commencement of hire to the time of their return.

The hirer shall fully indemnify SIMS CATERING HIRE in respect of all claims by any person whatsoever (including the hirer, his/her agents and employees) for the death or personal injury or damage to property caused by or in conjunction with or arising out of the hired items and in respect of all cost and charges arising under statute or common law or otherwise.

Please Note, The hirer is responsible for the safe use of electric urns, i.e. the appropriate use of electric supply.

Linen Hire: It is your responsibility to check the linen on delivery and notify us of any discrepancies, we do not take responsibility after the function. Any linen damaged beyond repair will be charged for at the replacement cost.

### **CANCELLATION**

Any hire booking that is cancelled within 7 days will be subject to a charge of 40% of the hire charge if within 3 days full charges will be made

All hired items, including packaging boxes, remain the property of SIMS CATERING HIRE.

Hiring of goods indicates acceptance of the above conditions of hire..

Contact No: 01980 655404. E-mail: [sales@simscatering.co.uk](mailto:sales@simscatering.co.uk)

**ALL QUOTES MUST BE CONFIRMED WITHIN 14 DAYS**